

LAKE OF THE PINES MEN'S GOLF CLUB

CONSTITUTION

ARTICLE I – NAME

The name of this organization shall be: LAKE OF THE PINES MEN'S GOLF CLUB.

ARTICLE II – PURPOSE

This organization is established as a separate, non-profit organization for the benefit of the membership and operates under an agreement with the LAKE OF THE PINES ASSOCIATION, INC.

ARTICLE III – OBJECTIVE

The objective shall be to enrich the lives of members. The primary emphasis shall be on playing the game of golf, including organized competition throughout the year. In addition, the MEN'S GOLF CLUB shall join with other members of the LAKE OF THE PINES ASSOCIATION, INC. in supporting other social activities.

ARTICLE IV – MEMBERSHIP

Membership shall be limited to male members, 13 years of age or older. At least 75% of the MGC members shall be members of the LAKE OF THE PINES ASSOCIATION, INC. be members in good standing of the LAKE OF THE PINES ASSOCIATION, INC. and fall under the categories of membership of that organization as defined in the by-laws of that organization.

ARTICLE V – OFFICERS, BOARD OF DIRECTORS

1. The Board of Directors shall consist of seven elected members.
2. Officers of the organization shall be elected from the directorship at the December BOD meeting following the election and will take office on January 1st.
3. The President of the Board, with approval of the Directors, shall appoint standing committee chairmen as required by Northern California Golf Association from the directorship and may appoint special committee chairmen from within or without the directorship as provided in the by-laws.
4. All meetings shall be conducted in accordance with Robert's Rules of Order.

ARTICLE VI – ANNUAL MEETING

An annual meeting of the membership shall be held not less than two (2) times a year to complete nominating members to the Board of Directors and to conduct other business as necessary.

ARTICLE VII – AMENDMENTS

This constitution may be altered or amended only by a majority of the votes cast at a meeting or by written ballot, at which a minimum quorum has been satisfied. The quorum for any amendment to this constitution at any meeting of the Members or for any vote of the Members conducted by written ballot shall be twenty-five (25) percent of the Voting Power of the Members.

LAKE OF THE PINES MEN'S GOLF CLUB

BY-LAWS

ARTICLE I – MEMBERSHIP

SECTION I – QUALIFICATIONS

The qualifications for membership are defined in the constitution. Any variation therein is defined below under CLASSES OF MEMBERSHIP.

SECTION II – CLASSES OF MEMBERSHIP

There shall be five (5) classes of membership in the Club.

(A) REGULAR MEMBERS:

All males 18 years of age or older who are either regular, associate, affiliate or tenant members in good standing of LAKE OF THE PINES ASSOCIATION, INC. may become members of the Club and shall be classified as regular members. They shall be subject to Club dues including dues to Northern California Golf Association, may participate in Club events including competitions, and may vote and hold office in the Club.

(B) SOCIAL MEMBERS:

All males 18 years of age or older who are members in good standing of LAKE OF THE PINES ASSOCIATION, INC. and wish to take part in social activities of the Club but do not wish to participate in any golfing activities or any other functions of the Club or maintain a golf handicap, may become members and shall be subject to Club dues but shall not be subject to dues to Northern California Golf Association. They may participate only in social events, may not vote, and may not hold office in the Club.

(C) HONORARY MEMBERS:

Honorary membership may be conferred by a two-thirds vote of the Board of Directors in recognition of any contribution made or service rendered in the interest of the Club, or the game of golf generally. Honorary members shall not pay dues, vote, hold office, or become Club Champions in any category.

(D) LIFE MEMBERS:

A life membership may be conferred upon a five-year member by a 2/3 vote of the Board of Directors, in recognition of outstanding contributions made or services rendered in the interests of the Club or the game of golf generally. Life members shall not pay dues, other than those required for NCGA membership.

(E) NON-RESIDENT MEMBERS

A non-resident member is a male member, 18 or older, that is not a regular, associate, affiliate, or tenant member of LAKE OF THE PINES ASSOCIATION, INC. and does not reside within LOP. Non-resident members are limited in number and may not exceed 25% of the total men's club membership. Non-resident members must be sponsored by an active member in good standing and be approved by the Board of Directors. They shall be subject to Club dues including dues to Northern California Golf Association, may participate in Club events including competitions.

LAKE OF THE PINES MEN'S GOLF CLUB

(F) JUNIOR MEMBERS

All males 13 - 17 years of age who are either regular, associate, affiliate or tenant members in good standing of LAKE OF THE PINES ASSOCIATION, INC. may become members of the Club and shall be classified as junior members. They shall be subject to Club dues including junior member fees to Northern California Golf Association as defined by the current MGC BOD.

They may participate in Club events including competitions, but only be eligible for non-cash prizes, such as pro shop credit.

They may not vote or hold office in the club.

See the Junior Golf Director section for more details on Junior Golf engagement.

SECTION III – APPLICATIONS

All applications for membership shall be in writing on the forms provided. Applications will be submitted to the membership chairman with a check in payment of dues. Application for Northern California Golf Association membership may be submitted at the same time with accompanying fees. Applications are subject to approval by the Board of Directors after the membership chairman (with the exception for Non-Residents), presents no evidence that the applicant is not a member in good standing of LAKE OF THE PINES ASSOCIATION, INC.

SECTION IV – TERMINATION

Members may terminate their membership at any time, by submitting a written request to the Board of Directors. The Board of Directors may terminate a membership pursuant to the provisions in Section V.

SECTION V – DISCIPLINE

The Board of Directors shall have the right to suspend or expel any member for conduct, which in its opinion is detrimental to the welfare, interest, or character of the Club, or for conduct in violation of the Constitution, By-Laws or Club Tournament rules. Such action will not be taken by the Board of Directors until it has, in writing, notified the member of the allegation of misconduct and given him an opportunity to appear before the Board, within 30 days, to present reasons why the action should not be taken.

ARTICLE II – DUES

The annual dues for membership in the Men's Golf Club shall be established by the Board of Directors and run from December 1 to November 30 each year. Dues will be due by November 1, and will be delinquent at the close of business on November 30 each year. There shall be a delinquency penalty, the amount of which will be determined by the current MGC BOD, for late payment of dues. Any delinquent member may not play in Club tournaments, hold office, or participate in any Club functions. Any change in the amount of dues must be approved by a majority of a quorum present at any authorized and properly scheduled open membership meeting as set forth in ARTICLE VI, Section A and B below. Northern California Golf Association dues will be billed along with regular membership dues.

LAKE OF THE PINES MEN'S GOLF CLUB

ARTICLE III – ADMINISTRATION

SECTION I – GENERAL

The establishment, administration, operation, dissolution, and other management of affairs of the Club shall be under the direction of the Board of Directors of the Club.

SECTION II – COMPOSITION OF THE BOARD

The Board shall be composed of seven (7) members who shall serve without compensation. No member shall serve on the board for more than two (2) consecutive terms. No member shall hold the same office for more than two (2) years unless the current Board unanimously agrees to that member continuing in that office for one (1) additional year.

SECTION III – TERMS OF OFFICERS

At each annual election, Board Members shall be elected for a three (3) year term to replace those whose term expires. All board members shall hold office until their respective successors are elected or appointed, or said constitution is further amended.

SECTION IV – NOMINATIONS

On or before September 1st of each year, the President, with approval of the Board, shall appoint a nominating committee from outside the Board. This committee shall nominate from the eligible membership, a number of nominees at least equal to the number of vacancies to be filled that year. The nominees shall be announced to the President not later than the 14 of September. The nominees shall be announced at the annual meeting of the membership. Additional nominations may be made from the floor at that meeting.

SECTION V – ELECTIONS

(A) ELECTION COMMITTEE:

The President with the approval of the Board shall appoint an Election Chairman who shall not be a nominee or from the Board.

(B) VOTING:

The Election Chairman shall prepare ballots listing all nominees and balloting instructions, and shall send the ballots to all regular members not later than the first week of October. Completed ballots must be received by the Election Committee Chairman not later than the close of business on November 1st of each year as will be expressed in the balloting instructions. Each member shall be entitled to one vote for each vacancy to be voted on.

(C) RESULTS:

The Election Committee shall meet as soon as possible after the close of voting, to open, validate, and count the ballots. Ballots not conforming to balloting instructions shall be invalid. Vacancies shall be filled starting with the nominee voted for on the largest number of ballots and continue until all vacancies are filled. If a vacancy is for less than a full term, it shall be filled last. A tie vote for the last vacancy shall be decided by lot. The Election Committee shall inform the President of the results of the balloting and shall post the results on the website of the Club.

LAKE OF THE PINES MEN'S GOLF CLUB

SECTION VI – ORGANIZATION OF THE BOARD

As soon as possible after the election is validated and results announced, the newly elected members and the holdover members of the Board shall meet and elect from its members, a President, Vice-President, Tournament Director, Membership Director, Thursday Sweeps Director, Food and Beverage Director and a Fund Raising / Publicity Director. A non-voting Secretary / Treasurer and Handicap / Rules Director may be appointed by the President from the general membership, with the approval of the Board of Directors. The person selected to be President should have had at least one year of prior service on the Board of Directors. If none of those eligible desires to serve, the Board members shall proceed to select the person they believe most qualified to be President.

SECTION VII – VACANCIES

Vacancies occurring during terms of office shall be filled first by appointment by the President from the list of unsuccessful candidates from the preceding election, if such a list exists. If those members choose not to serve and that list is exhausted, the President may appoint replacements from the general membership with the approval of the Board.

SECTION VIII – REMOVAL FROM OFFICE

Any Director may be removed from office upon affirmative vote of six (6) Directors for absence from two consecutive meetings without justification, neglect of duty or for conduct unbecoming a Board member or for any action detrimental to the best interest of the Club

ARTICLE IV – DIRECTORS

To accomplish the objectives of the Club, the Board of Directors shall establish the following standing directors: Tournament, Membership, Thursday Sweeps, Food & Beverage, and Fund Raising / Publicity. Other directors dealing with Sierra Seniors, junior golf, or other matters may be established from time to time as deemed necessary by the Board.

ARTICLE V – DUTIES

In addition to such instructions as may be given them by the Board of Directors, the duties of Officers and Chairman of Committees are as follows:

SECTION 1 – BOARD OF DIRECTORS

The Board of Directors shall conduct, manage and control the affairs of the Club in conformity with the Constitution and By-Laws to benefit the majority of the membership. The Board shall make every effort to stimulate member participation in the game of golf and to provide the membership with the opportunity to play competitive golf weekly, throughout the year. The Board shall be an instructive body, and through committees, shall instruct the membership in the proper manner of playing and scoring the game of golf.

SECTION II – THE PRESIDENT

The President shall call and preside at all meetings of the Board and of the general membership; appoint chairmen of the standing committees, and of all other committees established by the Board; serve as an ex-officio member of all committees; see that the Constitution, By-Laws, and Rules of the club are strictly enforced; supervise generally, the affairs of the Club and report at its annual meeting, its general business for the year to date; co-sign, as President, all checks issued by the Treasurer or Secretary/Treasurer of the Club.

LAKE OF THE PINES MEN'S GOLF CLUB

SECTION III – VICE-PRESIDENT

In the absence of the President, the Vice-President shall assume and perform all the duties of the President. If both the President and Vice-President are absent, a member of the Board shall be elected by the Board to act in the President's stead.

SECTION IV – SECRETARY

The secretary shall keep a full and complete record of the meetings of the Club and make such records available to the Board at each meeting. He further shall maintain the official correspondence of the Club. If the Secretary is not present at any meeting, the President shall appoint a Secretary from the Board to perform these duties at such meeting.

SECTION V – TREASURER

The Treasurer shall receive and safely keep all money of the Club in such Bank or Banks as the Board may designate and maintain a ledger of all monies received and disbursed: countersign all checks issued by him and assure that all expenditures are made by check; keep a full and accurate account of the receipts and disbursements of the Club and render to the President and the Board whenever they require a statement of accounts of the financial condition of the Club; maintain vouchers for all indebtedness either paid, or to be paid, until audited to the satisfaction of the Board; present the current status of the budget at each Board meeting, and submit a complete financial statement to the membership present at any open meeting of said membership.

SECTION VI – MEMBERSHIP DIRECTOR

The Membership Director shall maintain a listing of the names, addresses, and membership status of members of the Club; keep membership applications available for new members; rules and handicap instructions to members; notify the Handicap Chairman, Tournament Director, and Secretary of new members; maintain the membership board showing proper member names, current handicaps, number of current members and coordinate that number with the Secretary/Treasurer at each monthly meeting; post coming events on the Membership Board and bring applications for new members to the attention of the Board for action after having checked their status as members in good standing of the LAKE OF THE PINES ASSOCIATION, INC. The Director shall collect dues from applicant and turn such dues over to the Treasurer after the applicant is approved for membership.

SECTION VII – HANDICAP DIRECTOR

The Handicap Director shall see that all golf scores are accurate, properly adjusted and posted through the GHIN Admin Portal program (<https://adminportal.usga.org/auth/login>) ; post handicap report sheets on the men's club website; study and recommend to the board, ways and means to make handicapping more efficient; assist the Membership Director in maintaining the Men's Club roster on the Member Planet website (<https://www.memberplanet.com/Login.aspx>); keep the Board and membership informed on changes in handicapping rules passed down by Northern California Golf Association.

SECTION VIII – TOURNAMENT DIRECTOR

The Tournament Director shall be responsible for the scheduling and arrangement of all Club tournaments; shall coordinate these events in all respects with the golf professional so that events will run smoothly and not interfere with other golf activities; announce a committee meeting for each major Club tournament far enough in advance so there will be ample time for planning the event; work with the Rules Director in establishing rules for each event; advise the Board of the format of each event and receive their approval of the event as planned; make a record of the format of

LAKE OF THE PINES MEN'S GOLF CLUB

each event, complete with comments on successful events and suggestions for improvement in the future; present to the Board, a financial statement prepared for publication for each major Club competition.

SECTION IX – THURSDAY SWEEPS DIRECTOR

The Thursday Sweeps Director with Board approval, shall appoint coordinators, who shall under the direction of the Thursday Sweeps Director, be responsible for the tournaments held weekly on Men's Day. Coordinators shall be instructed to elicit cooperation from the Rules Director, the Handicap Director, and when appropriate, the Food & Beverage Director to insure the smooth operation of these tournaments.

SECTION X – RULES DIRECTOR

The Rules Director shall be responsible for the establishment, printing and publication of Men's Club Rules pertaining to golf; attempt to educate the membership to those rules; keep abreast of Northern California Golf Association rules that may affect play and bring changes or contemplated changes to the Board for approval; cooperate with the Tournament Director in establishing local rules for golf events; check the printed rules given out to members for Club events to verify the authenticity; keep abreast of changes in the golf course rules made by the Association through the Golf Committee and recommend changes in the Men's Club Rules necessitated by those changes.

SECTION XI – FOOD & BEVERAGE DIRECTOR

The Entertainment Director shall be responsible for scheduling and implementing all social activities of the Men's Club; coordinate and cooperate with the Tournament Director in arranging proper social functions to be integrated with major golf tournaments; prepare financial statements to be presented to the Board or to the Tournament Director on each social function; be in charge of and supervise any outdoor cooking functions in relation to a social activity to assure that food is prepared and served properly and to avoid altercations or accidents; advise the Publicity Director of up-coming social functions of the Club so they may be placed in the Lake of the Pines newspaper and other appropriate mediums including e-mail, the weekly Pines Times, marquee board, etc.

SECTION XII – FUND RAISING DIRECTOR

The Fund Raising Director shall solicit aid from the membership for any fund raising event and prepare plans well in advance so the Board may be familiar with those plans and so the Publicity Director may inform the membership of the event; aid the Board in setting goals for the year as to the amount to be raised and the use thereof.

SECTION XIII – PUBLICITY COMMITTEE

The publicity Committee shall be responsible for informing all Men's Golf Club members, all Association members, and the general public of Men's Club activities through the use of electronic communication mediums, bulletin boards, the Lake of the Pines newspaper and local newspapers; shall write and prepare for distribution any newsletters to the membership directed by the Board.

SECTION XIV – SIERRA SENIORS COMMITTEE

The Sierra Seniors Committee shall represent the Men's Club in the Sierra Seniors organization; determine eligibility of members; determine the selection of players for each competition; manage the competition when the tournaments are at Lake of the Pines; collect monies for each tournament to be deposited with the Treasurer and prepare a financial statement for tournaments held at our golf course; decide upon and charge an annual membership fee and see that such fees are collected and spent for the enjoyment of the membership at the end of each season by coordinating a social function with the Entertainment Committee; obtain permission from Lake of the Pines, Inc. for free green fees for outside tournament players when competitions are held at our golf course and schedule Sierra Senior events so they do not conflict with other Men's Club activities.

LAKE OF THE PINES MEN'S GOLF CLUB

SECTION XV – JUNIOR GOLF DIRECTOR

The Junior Golf Director shall foster Junior Golf programs in cooperation with other established Lake of the Pines golf organizations and the Golf Professional. The Junior Golf Director shall undertake efforts to promote MGC junior golf membership as well as encourage sponsorship of junior golf events, including participation from Men's Club members in junior golf events.

ARTICLE VI – MEETINGS

(A) GENERAL

A meeting of the regular membership of the Men's Club shall be held not less than two (2) times a year. Additional meetings of the membership may be called by the Board of Directors or upon submission to the Board of a written petition containing signatures of twenty (20) of the regular members of the club.

(B) QUORUM OF THE MEMBERS

The necessary quorum to conduct business shall be twenty-five percent (25%) of the regular membership. Notification of meetings shall be posted on the Club premises and placed in the Lake of the Pines newspaper and electronic mediums both in notice form and on the calendar of events. When feasible, notification shall be effected at least fourteen (14) days prior to a meeting.

(C) BOARD OF DIRECTORS

The Board of Directors shall meet at the call of the President, but not less than once a month. The proceedings shall be recorded including the names of member's present, current financial status, and committee reports. Minutes and financial statements shall be signed by the Secretary or Treasurer as appropriate, and presented to the Board for correction and approval.

(D) QUORUM OF THE BOARD

A quorum of the Board necessary for the conduct of business shall consist of the President or Vice-President or President Pro-Tem, plus three other members of the Board. Provided there is a quorum present, any absent members may vote by written ballot.

ARTICLE VII – GUESTS

Members may bring guests to the Club, subject to the provision herein stated, except for business meetings, closed competitions and other activities as specified by the Board of Directors.

(A) NUMBER

The Board of Directors and the LAKE OF THE PINES ASSOCIATION, INC. may from time to time limit the number of guests attending any function, due to space limitations or other cause.

(B) CONDUCT

All guests shall conform to the Rules and Regulations of the Men's Golf Club and the LAKE OF THE PINES ASSOCIATION, INC. and will be the complete responsibility of their sponsors.

LAKE OF THE PINES MEN'S GOLF CLUB

ARTICLE VIII – AMENDMENTS

Proposed amendments to these By-Laws shall first be considered and approved by the Board of Directors, and then presented to the membership. Amendment may be by majority vote if a quorum is present, at any General or Special meeting, or by majority vote of the membership on written ballot.

AUTHORITY

Amended by Majority Vote: September 28, 1983
November 2, 1987
November 1, 1991
November 1, 1997
January 1, 2005
November 1, 2005
December 1, 2013
December 15, 2015
December 9, 2019
May 2, 2020

REVISION APPENDIX

May 2, 2020

CONSTITUTION

ARTICLE V – OFFICERS, BOARD OR DIRECTORS

2. Officers of the organization shall be elected from the directorship ~~within two weeks following election each year~~ and will take office on January 1st following the election.

ARTICLE V – OFFICERS, BOARD OF DIRECTORS

2. Officers of the organization shall be elected from the directorship at the December BOD meeting following the election and will take office on January 1st.

ARTICLE VI – ANNUAL MEETING

An annual meeting of the membership shall be held ~~twice~~ a year to complete nominating members to the Board of Directors and to conduct other business as necessary.

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An annual meeting of the membership shall be held not less than two (2) times a year to complete nominating members to the Board of Directors and to conduct other business as necessary.

LAKE OF THE PINES MEN'S GOLF CLUB

ARTICLE VII – AMENDMENTS

This constitution may be altered or amended only by a majority of the votes cast at a meeting or by written ballot, at which a minimum quorum has been satisfied. The quorum for any amendment to this constitution at any meeting of the Members or for any vote of the Members conducted by written ballot shall be ~~forty (40)~~ percent of the Voting Power of the Members.

ARTICLE VII – AMENDMENTS

This constitution may be altered or amended only by a majority of the votes cast at a meeting or by written ballot, at which a minimum quorum has been satisfied. The quorum for any amendment to this constitution at any meeting of the Members or for any vote of the Members conducted by written ballot shall be twenty-five (25) percent of the Voting Power of the Members.

BY-LAWS

ARTICLE II – DUES

The annual dues for membership in the Men's Golf Club shall be established by the Board of Directors and run from December 1 to November 30 each year. Dues ~~shall be billed on October 1,~~ will be due by November 1, and will be delinquent at the close of business on November 30 each year. There shall be a delinquency penalty, the amount of which will be determined by the current MGC BOD, for late payment of dues. Any delinquent member may not play in Club tournaments, hold office, or participate in any Club functions. Any change in the amount of dues must be approved by a majority of a quorum present at any authorized and properly scheduled open membership meeting as set forth in ARTICLE VI, Section 4A and 4B below. Northern California Golf Association dues will be billed along with regular membership dues.

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ARTICLE III – ADMINISTRATION

SECTION IV – NOMINATIONS

On or before September 1st of each year, the President, with approval of the Board, shall appoint a ~~five man~~ nominating committee from outside the Board. This committee shall nominate from the eligible membership, a number of nominees at least equal to the number of vacancies to be filled that year. The nominees shall be announced to the President not later ~~that~~ the 14 of September. The nominees shall be announced at the annual meeting of the membership. Additional nominations may be made from the floor at that meeting.

BY-LAWS
(Continued)

LAKE OF THE PINES MEN'S GOLF CLUB

SECTION V – ELECTIONS

(A) ELECTION COMMITTEE:

The President with the approval of the Board shall appoint an Election Chairman who shall not be a nominee or from the Board.

(C) RESULTS:

The Election Committee shall meet as soon as possible after the close of voting, to open, validate, and count the ballots. Ballots not conforming to balloting instructions shall be invalid. Vacancies shall be filled starting with the nominee voted for on the largest number of ballots and continue until all vacancies are filled. If a vacancy is for less than a full term, it shall be filled last. A tie vote for the last vacancy shall be decided by lot. The Election Committee shall inform the President of the results of the balloting and shall post the results on the bulletin board of the Club.

SECTION VI – ORGANIZATION OF THE BOARD

As soon as possible after the election is validated and results announced, the newly elected members and the holdover members of the Board shall meet and elect from its members, a President and Vice-President, a Secretary, and a Treasurer. A non-voting Secretary / Treasurer and Handicap Director may be appointed by the President from the general membership, with the approval of the Board of Directors. The person selected to be President should have had at least one year of prior service on the Board of Directors. If none of those eligible desires to serve, the Board members shall proceed to select the person they believe most qualified to be President.

ARTICLE III – ADMINISTRATION

SECTION IV – NOMINATIONS

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LAKE OF THE PINES MEN'S GOLF CLUB

BY-LAWS
(Continued)

SECTION VI – ORGANIZATION OF THE BOARD

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ARTICLE IV – DIRECTORS

To accomplish the objectives of the Club, the Board of Directors shall establish the following standing directors: Handicap, Tournament, Rules, Membership, Entertainment, and Fund Raising. Other directors dealing with Publicity, Awards, Sierra Seniors, Junior golf, or other matters may be established from time to time as deemed necessary by the Board.

ARTICLE IV – DIRECTORS

To accomplish the objectives of the Club, the Board of Directors shall establish the following standing directors: Tournament, Membership, Thursday Sweeps, Food & Beverage, and Fund Raising / Publicity. Other directors dealing with Sierra Seniors, junior golf, or other matters may be established from time to time as deemed necessary by the Board.

ARTICLE VI – MEETINGS

(A) GENERAL

A meeting of the regular membership of the Men's Club shall be held not less than three (3) times a year. Additional meetings of the membership may be called by the Board of Directors or upon submission to the Board of a written petition containing signatures of twenty (20) of the regular members of the club.

B) QUORUM OF THE MEMBERS

The necessary quorum to conduct business shall be fifteen percent (15%) of the regular membership. Notification of meetings shall be posted on the Club premises and placed in the Lake of the Pines newspaper and electronic mediums both in notice form and on the calendar of events. When feasible, notification shall be effected at least fourteen (14) days prior to a meeting.

ARTICLE VI – MEETINGS

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A meeting of the regular membership of the Men's Club shall be held not less than two (2) times a year. Additional meetings of the membership may be called by the Board of Directors or upon submission to the Board of a written petition containing signatures of twenty (20) of the regular members of the club.

(B) QUORUM OF THE MEMBERS

The necessary quorum to conduct business shall be twenty-five percent (25%) of the regular membership. Notification of meetings shall be posted on the Club premises and placed in the Lake of the Pines newspaper and electronic mediums both in notice form and on the calendar of events. When feasible, notification shall be effected at least fourteen (14) days prior to a meeting.