


Lake of the Pines  
Association

# Memo

**To:** Sean Bothelio, General Manager

**From:** Rick Fowler, Operations Manager 

**cc:** Golf Committee, Jeff Hill, Nick Hoisington, Pat Shaw, Paul Brown

**Date:** May 19, 2023

**Re:** May Golf Course Maintenance Update

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During the month of May several projects were started or completed by BrightView, Contractors, or Public Works Staff. Below is a summary of the work that has been performed since the April 2023 Golf Course Maintenance Update:

## COMPLETIONS

- The Cart Barn conversion to the Google Assist Wi-Fi Smart Outlets is complete. We are removing the old chargers as we convert the remaining carts to lithium. This should save significant energy, as lithium charges faster with less energy consumption., and the Smart timers avoid peak PG & E charging and demand times. We have been offering the Members the used chargers and the good used cart batteries for sale at a significantly reduced price.
- I took the Technical Specifications for the BrightView Contract to the March Golf Committee meeting for comments and no significant changes were recommended. I then took the new proposed contract and Technical Specifications to the May Board Meeting, and it was approved unanimously. Their new contract starts the first week of July and is for 5 years, with a 3-year annual mutual agreement extension clause.
- Brightview reshaped the fringe cut on Hole 1 to match the fringe cut on the back of Hole 4.
- Steve Ourada has given me a preliminary estimate for the Civil Engineer work to do the Hole 3 fairway and Hole 12 pond designs. Still working on getting him drone topo files to see if any further surveying work needs to be added to the scope of work.
- The remainder of the 2023 Cart Path Repair Project was completed in May. This included a separate Operational expense to remove and replace a section of the cart path at about

hole 12 green where the irrigation pipe broke under the cart path. The entire cart path system on the course should now be in good condition for several years.

- Staff have begun installing phosphorous absorber bags in the creek beds next to the cart paths on holes 12, 13, and 14. These are a part of the overall lake management program to limit chemical contamination entering the lake. Phosphorous is a major contributor to algae and weed growth.
- Staff has started the Hole 6 project by modifying the cart path reflectors, adding boulders in strategic locations, and planning the "Green" tee box modifications. In June we will begin the tee box modifications and the sand trap changes.
- Staff updated the entire course to reinstall all the cart path yardage-colored markers, the fairway yardage upright markers, and the path reflectors. BrightView will take this over in their new contract.
- At the March Board Meeting, the Board approved Operations moving forward and bid the Hole 17 Green relocation as adopted in the Golf Course Master Plan. I will put the Bid Package together in the July time frame and bid the project. Tentative construction is around October if we get qualified bids, and if the Board approves the project. Holes 15 and 16 are being looked at for green expansion using the old hole 17 green.
- Due to safety concerns, I have asked the Golf Committee to support removing the grass filled bunker on the right side of hole 18 green. We will start filling in bunkers in June, once the Parks are ready for summer.
- I am down two (2) employees and a third one is leaving in August. We have offered Craig in the Pro Shop one of the full-time positions and he has accepted. Craig will start in June. We just offered another candidate a Groundskeeper position and he accepted. So, once he clears the background check, we should be back fully staffed until August.

## To-Do List

- Staff will be installing the new green tee box on Hole 3 once the weather cooperates. As a part of this installation, staff will have Brightview re-aim the grass cut on the other tee box so that all are in-line with each other.
- Staff will fill in and seed the sand trap on the right side of Hole 11 green and correct the drainage in the area as approved by the Golf Committee. It is solid rock and the drainage in that area stays wet all year round.
- Staff were requested by the Golf Committee to also remove the sand trap on the backside of Hole 10 green and seed the area.
- Staff were requested to fill in the small round sand trap on the right side of hole 6 fairway and to install a large new sand trap on the left side of the fairway, where the trees were removed several years ago. Staff will also enlarge the remaining sand trap on the rights side of the fairway.
- Staff had BrightView reshape the fairway cut on holes 4, 8, 9, and 16 to help keep balls in play in the areas of ditches, creeks, and homes.
- Staff will remove the grass bunker on the right side of hole 18 green.
- I also have current Reserve funds available to purchase new bunker sand for the green side bunker on Hole 3 and repair/replace the wooden retaining wall on the lower side of the green.
- Staff will be removing the concrete bridge at the bottom of the hill on Hole 14 to increase water flow and slow down erosion in the area as soon as the ground dries up enough to

get larger equipment on-site without making a mess. Not sure when, bigger project than anticipated.

- Public Works will fix the landscaping behind Hole 12 Blue/White tee box, the landscaping on the right side of Hole 14 green by the benches, and behind the Hole 18 White tee box.
- Hopefully sometime in June, Public Works and BrightView will trench and install all new irrigation lines and control wires on the left side of Hole 8 fairway. BrightView will install new "Free" sprinklers, and a used controller for the additional sprinklers. Once completed, BrightView will aerate and reseed the entire left side of the fairway.
- During our next "Roadway Project", Staff will have the striping contractor paint a four (4) inch "White" stripe along the lower slope side of the cart path going down the hill on Hole 6 as a visual safety enhancement. Also, we will look at widening the curves with concrete.
- Public Works and BrightView will improve the drainage and install new bunker sand in the existing sand traps in the order recommended by the Golf Committee. I have not received a complete priority list of bunker refurbishments from the Golf Committee. This will be a multi-year project as the replacement costs for sand is approximately \$1,100 a bunker and BrightView labor is only available sporadically when time allows them to defer other maintenance. I have \$5k in the 2023 Golf Operating budget for bunker sand on top of some reserve funds.